

CMRCET/IQAC/AY2021-22/01

Date: 15<sup>th</sup> July 2021

To

**The Chairman IQAC**

CMR College of Engineering & Technology  
Kandlakoya (v), Medhcal Road,  
Medhcal, Hyderabad – 501401.

Sir,

**Sub: Permission to conduct IQAC Meeting in CMRCET-Off line Mode – Reg.**

**Ref: Office Order No. CMRCET/PRIN/40/2020-21, Dated 07th June 2021.**

With reference to the subjected cited above, IQAC meeting has been scheduling on 30<sup>th</sup> July 2022 in principal chamber at 10.30 AM to discuss the following agenda points. Hence, it requested to accord permission for the same.

**Agenda:**

- 1 To revamp the Standard Operating Procedure (SOP)
- 2 To prepare Year Plan for present Academic Year and implementation.
- 3 To participate in various College Rankings in the department agenda.
- 4 To establish Centers of Excellence in various departments
- 5 Preparation of research project proposals & writing scientific/research articles by faculty
- 6 Revision of R & D policies
- 7 Preparation of academic calendar for UG and PG
- 8 Appling for research centers under JNTUH in various departments
- 9 Conduct of guest lecturers from eminent academicians of IITs / NITs/ Premier institutions

**Thanking you**

**Yours faithfully,**



**Dr. G. Devadasu**  
**Coordinator, IQAC**

Coordinator  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

CMRCET/IQAC/AY2021-22/Min-01

Date: 30-July-2021

## MINUTES OF THE MEETING OF THE IQAC FOR AY: 2021-22

Meeting Circular / Reference:	CMRCET/IQAC/AY2020-21/CIR-01, Dated:24 <sup>th</sup> July 2021
Date of the Meeting:	30-July-2021
Time:	10:30 AM
Venue:	Principal office

	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society
2	Chairperson	Dr. V.A. Narayana	Principal
3	Member Teacher	Dr. B. Lokeshwar Rao	Dean Academics
4	Member Teacher	Dr. K. Srinivasa Rao	COE
5	Member Teacher	Dr. K Suresh	HOD(CE)
6	Member Teacher	Dr. P Ravi Kumar	HOD(ME)
7	Member Teacher	Prof. KLS Sowjanya	HOD(IT)
8	Member Teacher	Dr. K Vijay Kumar	HOD(CSE)
9	Member Teacher	Dr. M. C. Reddy	HOD(H&S)
10	Member Teacher	Dr. A Kotishwar	HOD(MBA)
11	Member Teacher	Dr. M. Suresh	Head (R&D)
12	Member Teacher	Mr. P. Raveendra Babu	Associate Professor (ECE)
13	Member Admin	Mr. V. Srinivas	Accounts Officer
14	Member Admin	Mr. A. Kiran Kumar	Administrative Officer
15	Member Teacher	Mrs. S. Fatima Mary	Women Faculty
16	Member Alumni	Mr. M. Vedachary	Nominee
17	Member Alumni	Mr. Sai Pawan	Nominee
18	Member Industry	Mr. I. Arun Kumar	Nominee
19	Member Parent	Mr. V.S.V. Krishna Mohan	Nominee
20	Member Student	Mr. Ramya (20H51A0115)	Nominee
21	Member Student	M. Viswaja (18H51A0298)	Nominee
22	Invited Member	Mr. Syed Rafeeq	Physical Director
23	Member Local Community	Mr. Subba Reddy	Nominee
24	Coordinator	Dr. G. Devadasu	Dean(P&D)
<b>Members Absent</b>			
25	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
26	Member Industry	Mr. T. Brahmananda Reddy	Nominee
27	Member Teacher	Dr. M.S.R. Murthy	Dean (R&D)

CMRCET/IQAC/AY2021-22/CIR-01


Date: 24<sup>th</sup> July 2021

## CIRCULAR

It is hereby informed to all the members of IQAC to attend the IQAC meeting scheduled on 30<sup>th</sup> July 2021 at 10:30 am in Principal Office. The following is the Agenda.

### Agenda:

- 1 To revamp the Standard Operating Procedure (SOP)
- 2 To prepare Year Plan for present Academic Year and implementation.
- 3 To participate in various College Rankings in the department agenda.
- 4 To establish Centers of Excellence in various departments
- 5 Preparation of research project proposals & writing scientific/research articles by faculty
- 6 Revision of R & D policies
- 7 Preparation of academic calendar for UG and PG
- 8 Applying for research centers under JNTUH in various departments
- 9 Conduct of guest lecturers from eminent academicians of IITs / NITs/ Premier institutions

  
Coordinator, IQAC

  
Principal

Copy Submitted to: (1) the Secretary Garu – For your Kind Information Please  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

Copy to:

Chairman  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

- 1 Deans
- 2 Head of the Departments
- 3 Controller of Examinations
- 4 Members concerned
- 5 Librarian
- 6 Administrative officer
- 7 Accounts Officer
- 8 Physical Director

## Proceedings of the Meeting:

Chairman IQAC, invited all the members of IQAC to this meeting. The agenda points were discussed in Detail and the resolution is taken accordingly.

<b>Item 1:</b>	To revamp the Standard Operating Procedure (SOP)
<b>Resolution:</b>	Standard Operating Procedure (SOP) of IQAC has been approved
<b>Item 2:</b>	To prepare Year Plan for present Academic Year and implementation.
<b>Resolution:</b>	The tentative Year Plan from various departments, committees, clubs, and cells has been examined and discussed in detail. The final year plan has been prepared and approved.
<b>Item 3:</b>	To participate in various College Rankings in the department agenda
<b>Resolution:</b>	Decision taken to participate in NIRF-2022 India Rankings & ARIIA-2022 and other rankings, Chairman assigned the task to Head R&D.
<b>Item 4:</b>	To establish Centers of Excellence in various departments
<b>Resolution:</b>	Decision taken to establish at least three Centre of Excellences in various Departments
<b>Item 5:</b>	To conduct SWAYAM/MOOCs workshop on how to create ICT lectures
<b>Resolution:</b>	Approved to conduct SWAYAM / MOOCs workshop to create awareness amongst all the faculty members on various ICT tools.
<b>Item 6:</b>	Preparation of research project proposals & writing scientific/research articles by faculty
<b>Resolution:</b>	The chairman has advised to HOD R & D to motivate few experienced faculty towards preparation of research project proposals & writing scientific/research articles by giving certain incentives.
<b>Item 7:</b>	Preparation of academic calendar for UG and PG
<b>Resolution:</b>	The tentative academic calendar for UG and PG have been verified .
<b>Item 8:</b>	Revision of R & D policies
<b>Resolution:</b>	The chairman, Deans and respective Heads framed the revised rules and implemented the same. The chairman has requested to appraise the outcome from the Revised policies.
<b>Item 9:</b>	Applying for research centres under JNTUH in various departments
<b>Resolution:</b>	The chairman has directed Dean (P&D), Dean (R&D) and Dean (A) to expedite the process and complete the process.
<b>Item 10:</b>	Conduct of guest lecturers from eminent academicians of IITs / NITs/ Premier institutions
<b>Resolution:</b>	The chairman has approved and directed Dean (P&D), Dean (R&D) and Dean (A) to prepare the list of eminent professors pan India and conduct the lectures.

As there were no other points, the meeting ended at 4:00 PM and the chairman thanked all the members for their valuable suggestions

S.NO	Points Discussed	Action Taken	Status
1	Establishment of National Cadet Corp (NCC) Unit –II for Girls, New unit for boys	It has been decided	Completed
2	Signing of MOAs/MOUs with Industries/NGOs/Research Institutions	Decision taken	Completed
3	To participate in various College Rankings in the department agenda.	Decision taken	Completed
4	To establish Centers of Excellence in various departments	Decision taken	Under process
5	To conduct SWAYAM/MOOCs workshop on how to create ICT lectures	Decision taken	Under process
6	Preparation of research project proposals & writing scientific/research articles by faculty	Decision taken	Under process
7	Start-ups	Decision taken	Under process
8	Revision of R & D policies	Decision taken	Completed
9	Appling for research centres under JNTUH in various departments	Decision taken	Under process
10	Conduct of guest lecturers from eminent academicians of IITs / NITs/ Premier institutions	Decision taken	Completed



**Major Dr. V.A. Narayana**  
Chairman, IQAC

Copy Submitted to: (1) the Secretary Garu – For your Kind Information Please

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- 7 Accounts Officer
- 8 Physical Director

Chairman  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

IQAC Meetings Held on 30<sup>th</sup> July 2021 at 10.30 am at Principal office

The Following Members were present

S. No.	Member	Name	Designation	Signatures
1	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society	<i>e. Reddy</i>
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	ABSENT
3	Chairperson	Dr. V.A. Narayana	Principal	<i>[Signature]</i>
4	Member Teacher	Dr. B. Lokeshwar Rao	Dean Academics	<i>B. Rao</i>
5	Member Teacher	Dr. K. Srinivasa Rao	COE	<i>K. Rao</i>
6	Member Teacher	Dr. K Suresh	HOD(CE)	<i>[Signature]</i>
7	Member Teacher	Dr. P Ravi Kumar	HOD(ME)	<i>[Signature]</i>
8	Member Teacher	Prof. KLS Sowjanya	HOD(IT)	<i>K. Sowjanya</i>
9	Member Teacher	Dr. K Vijay Kumar	HOD(CSE)	<i>[Signature]</i>
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11	Member Teacher	Dr. A Kotishwar	HOD(MBA)	<i>A. Gant</i>
12	Member Teacher	Dr. M. Suresh	Head (R&D)	<i>[Signature]</i>
13	Member Teacher	Mr. P. Raveendra Babu	Associate Professor (ECE)	<i>P. Raveendra Babu</i>
14	Member Admin	Mr. V. Srinivas	Accounts Officer	<i>V. Srinivas</i>
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